

Sullivan County NH

Type of meeting: Sullivan County Board of Commissioners, Executive Session
For a Personnel Issue, Per RSA 91-A:3.II. a. & c.
Date/Time: Friday, December 28TH, 2007; 7:30 AM
Place: Newport County Complex, 14 Main Street, 1st Floor Commissioners Conference Room.

Present: Greg Chanis - Interim County Manager, Commissioner Jarvis - Chair,
Commissioner Barrette - Clerk, Commissioner Nelson - Vice Chair

The meeting was posted for 7:30 a.m. Opened at 7:45 p.m.

7:45 Commissioner Nelson made a motion to go into non-public session to discuss personnel RSA 91-A:3.II.a & c. Seconded by Commissioner Barrette. A roll call vote was taken. All were in favor.

Due to the fact the Commissioners have indicated their desire to take a more active role in the day to day management of the Sullivan County Health Care Facility and the Sullivan County Department of Corrections, Greg proposed a summary of structural changes in Facilities and Operations. Greg would take on the role of County Administrator while retaining some direct involvement in Facilities and Operations Department.

Discussion followed including restructuring information given to the Commissioners by Greg Chanis. It was proposed that there would be a New Director of Facilities & Operation Position; Position of Assistant Director of Facilities Operations would be eliminated. Laundry Supervisor would be combined to Laundry/Housekeeping Department. This entails assuming responsibility for the entire Housekeeping Department, which is a total of 11 FTE's; an expanded role regarding operation of water / wastewater systems and HVAC systems. Continuing with these proposed changes the Interim County Manager spoke about the cost / savings and how the cost would be paid.

Existing budgets for the Laundry / Housekeeping Supervisor and the Maintenance Foreman will be absorbed by the existing budgets. The proposed increases for the County Administrator and the Director of Facilities and Operations would be funded with bi weekly stipends paid out of the salary and benefits line of the County Manager Budget. Commissioner Jarvis pointed out there is not much left after settling with the County Manager position.

Commissioner Jarvis would like to see all job descriptions on the above positions.

Also, Greg said he is meeting with Peter Lovely and Cynthia Sweeney to go over the recommendations of the auditors and how these will be addressed.

Greg informed the Commissioners that he has seen Marc Hathaway, County Attorney, to have an agreement written up, that if things do not work out he would be getting his old job back.

9:00 AM A motion to come out of non-public session was made by Commissioner Nelson and seconded by Commissioner Barrette. All were in favor.

Commissioners will look over the information provided. No decisions.

9:00 AM The meeting adjourned.

Respectfully submitted,

Commissioner Ethel Jarvis, Chairman

EJ/s.j-c.

Date signed: Ethel Jarvis 1-15-08